



KYSTVERKET

To whom it may concern

Guidelines for piloting yacht/pleasure craft 2024

For pleasure crafts which are subject to mandatory pilotage, a pilot will normally be assigned for each leg or parts of the voyage.

Before the voyage begins, a sailing plan (voyage plan) outlining the route / fairways and destinations must be communicated to the pilot service. The sailing plan must be in accordance with the pilot's certificates and in line with the pilot's hours of work and rest. The pilot's working time regulations are outlined below and should be communicated to the vessel's captain in advance.

Pilotage fees are invoiced in accordance with the "Regulation on pilotage readiness fees, pilotage service fee and pilotage exemption certificate fee - FOR-1994-12-23-1128". The number of hours is calculated from the confirmed starting time of pilotage until the pilot can leave the vessel, cf. § 12 of the regulation. This means that the vessel is invoiced for up to 24 hours per day even if the actual pilotage / bridge time is less as long as the pilot remains on board.

It must be clarified in advance whether the pilot is assigned a cabin on board or whether the required rest shall be planned ashore for missions exceeding 12 hours. The cabin must be cleaned and equipped for resting, - cf. "Regulation on compulsory pilotage and use of pilot exemption certificate - FOR-2014-12-17-1908 § 23 no. 2". If the pilot is not assigned a cabin, the vessel must be brought to port or anchored so that the pilot can rest at a suitable resting place. This must be specified in the sailing plan.

Key elements from the pilot's working time regulations:

- 1) The pilot's working time is defined as the time spent on pilotage, travel, unforeseen waiting time and administrative work related to the pilotage assignment.
- 2) The pilot shall have at least 12 hours of rest during any 24-hour period. The rest time may be divided into no more than two periods.
- 3) One of the rest periods must be a minimum of 8 consecutive hours (during any 24-hour period).
- 4) The pilot shall not have more than 10 consecutive hours on the bridge between 0600-2000 and no more than 9 consecutive hours on the bridge between 2000-0600.
- 5) If the pilot works for more than two hours between 2200-0600 for three consecutive days, there shall be off-duty time between 2200-0600 the following day (fourth night off).

Regards
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